

# NEW ORDER AUTOMATION PROCESS

EFFECTIVE JUNE 1, 2021

## NEW EMAIL

Send orders to  
[POinbox@novationcontrols.com](mailto:POinbox@novationcontrols.com)



1



## ITEM NUMBERS

Use only Enovation Controls part numbers or Cross Reference part numbers



2

## LEAD TIMES

Reference new lead times on your price list. Calculate weeks from order date to ship date.

3



## EXPEDITE FEE

20% for orders needed faster than lead times



4

## ACKNOWLEDGEMENTS

Sent within 1 business day

5



## TARIFFS

If applicable, will be rolled into the piece part price

**ENOVATION**  
CONTROLS®

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*Reach out to your sales rep with any additional questions*